



High Street
Arlesey
Beds
SG15 6SL

Tel: 01462 732002
Fax: 01462 733249

Email: gothicmede-info@bestacademies.org.uk

Pride in ourselves, pride in our school, pride in our community.

16th March 2017

Dear Parent/Carer

Improving School Communications with ParentMail

From 20th March 2017 we will start the process of switching over to ParentMail (**from Groupcall**), which you will be able to access on your Smartphone, tablet or computer.

ParentMail will be beneficial to you because:

- Messages will get to you reliably and on time
- We can send messages directly to mums, dads and other carers at the same time
- Emergency or important information can be sent by text message
- Online payments using +Pay on ParentMail (**available shortly after the 28th March 2017**)
- We would highly recommend you download the free ParentMail App. Once you have downloaded the App, you will be able to make online payments (**after 28th March**), receive letters, book parents evening appointments, receive messages and notify absences.

To use the latest version of ParentMail all you need to do is verify your account. Next week you will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below.

If you have both a mobile number and an email address registered on your account, you will receive a registration invitation by text **and** email. You can decide which way you register – but you will only need to register once.

Mobile registration:

Please click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Email registration:

Please click on the link from the email and follow the verification process. As above, you will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you have not received any contact from ParentMail within 7 days please contact the school to update your contact information, as this may be out of date.

Yours sincerely,

Linda Roberts
Admin/Data Manager

Principal: Thomas Clarke
Vice Principal: Nicola Davis
Chair of Governors: Richard Page

