



Gothic Mede Academy

*Pride in ourselves, pride in our school,
pride in our community*

Executive Principal:
Mr Tom Clarke

Head of School:
Mrs Stephanie Smith

Chair of the Local Committee:
Mr Mark Greaney

Tapestry – An Online Learning Journal

Dear Parents,

In Early Years we use the online learning journal Tapestry to record children's learning and achievements. Tapestry is a website which can be accessed on a computer or laptop, and also on any Apple or Android device such as a tablet or smartphone. We use this company because they are a secure and exciting way of keeping track of your child's development and their time with us.

One of the benefits of Tapestry is that we are able to instantly upload photos, videos and observations of your children. You are then emailed to alert you that something new has been added to your child's Learning Journal and you can log on and view what your child has been up to. A massive advantage of this system is that you can instantly add your own comments to entries, and can show your child's online journal to members of the family.

The safeguarding of our children is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by school staff that use the system, and also yourself, using your own log on. You will only have access to your child's own journal and this cannot be seen by other parents. Also, it is crucial that you do not share photos or videos from your child's journal on social media or through other online platforms.

At the bottom of this letter you will find some Frequently Asked Questions about the system. I would also like to signpost you to Tapestry's website where you will find lots of information and videos:

<https://tapestry.info/index.html>

You will be asked for your email details in the New Pupil Forms that you will complete before your child starts with us. **Children who are starting Reception from Acorn Class will already have an account set up and there is no need to provide new details.**

Please also find links to two leaflets giving you information on how to get started with Tapestry at <https://www.gothicmede.org.uk/newstarters> You will be given your account details in September so that you can get started. We will also be running Tapestry 'surgeries' after the 'Meet the Teacher' sessions in September to give you the opportunity to talk about any issues you might be having getting started or if you wanted to talk about Tapestry in more detail.

If you have any further questions please do not hesitate to contact me.

Kind regards

Mrs Kate Lewis
Early Years Lead



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Frequently Asked Questions

Why use an online system?

Hand writing observations, printing out photos, cutting out and sticking all of these into a paper book is very time consuming. By taking photos and videos that can be instantly uploaded this increases the time that staff can spend with your children, supporting their learning.

We were also impressed with the way in which parents can instantly see what their child has been up to and can also share it with family members such as grandparents.

How do I get onto the system?

The school will set up an account for you and provide you with log on details.

Tapestry can be accessed online at: <http://eyfs.info/tapestry-info/introduction>

It is available as a free app from the Apple Store and also on Android devices.

We will ask you to provide us with an email address so that we can set you up a personal account. This will be a secure way of logging in, and you will only be able to see your own child's book.

I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book by arranging a mutually convenient time with your child's teacher / key person to come into school. You will be provided with access to your child's account and support if needed.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, a member of the Early Years Team will be happy to support you.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.



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