



Welcome to Year Three  
Mrs Lupton &  
Mr Warlow





# Drop offs and pick ups

- The children can enter the classroom from **8.40** in the mornings. The gates closed at **8.55**. Children will be marked as late if they arrive after 8.55.
- Children must be collected at **15.30** on the main playground.

# Values

Respect, Responsibility, Pride &  
Compassion

# Wellbeing

KIPSY

Mindfulness every Tuesday for 8 weeks  
Daily Wellbeing sessions



# Reading Books

- We aim to change books on **Thursdays** each week. We encourage you to re-read the book with your child a number of times throughout the week. Ideally you should read with your child no less than three times a week and everyday if possible.
- Please record each time you read in their reading record diary. If no entries are made we will assume the book has not been read and it will not be changed.
- Please keep the book in your child's book bag so that it is available if an adult in school needs to listen to them read and for their logins.



# Homework

- Your child's half-termly spellings are stuck in their reading record.
- Please practise these spellings several times a week at home - individual words and in sentences.
- Spelling check - every Thursday. Scores will be marked on spelling sheet (if they have it with them).
- Your child will receive maths homework each fortnight on a Friday to be completed and handed in the Wednesday of the second week.
- At the same time, they will receive a reading comprehension task.
- There will also be a termly 'Star Challenge' which will be given out with a date for return towards the end of the term. This will be topic based. There will be clear success criteria and feedback linked to the Star Challenge.



# P.E

Year Three have P.E on Monday (indoor) and Friday (outdoor).

Please ensure your child comes in wearing their PE kit on these days. If they need to wear a warm top, it should be a school logo jumper, cardigan or fleece. As the weather gets colder they might prefer to wear navy blue joggers.

Earrings should not be worn on the P.E days.



# Uniform

- Please make sure all uniform is CLEARLY named and make a point of checking this regularly in case the name has faded. Any uniform that is found and has not got a name on will be put in lost property. If your child has long hair, then please ensure it is tied back every day. Stud earrings are allowed but other jewellery, nail varnish and temporary tattoos are not permitted.



# Snacks and Water bottles

- Please ensure your child brings a water bottle to school each day - this should only contain water (no juice please!).
- Morning snacks can either be purchased from the kitchen or sent in from home.





# Communication

- Important communications will be sent out via ParentMail so please check this regularly.
- Our year group webpage on GMA website will be updated regularly with photos and information.
- Follow us on Facebook and Twitter – Gothic Mede Academy
- If you have any concerns regarding your child and would like to speak to one of us, please contact the school office and one of us will get back to you and arrange a time to meet if necessary. Alternatively, please speak to us at the end of the day once we have seen the class out.



# Communication



The screenshot shows the top portion of the Gothic Mede Academy website. At the top left is the school's logo, a shield with a book and a lamp, surrounded by the text 'GOTHIC MEDE ACADEMY'. To the right of the logo is the school's name 'Gothic Mede Academy' in a large, bold font. Further right are four circular social media icons for Twitter, Facebook, Instagram, and a search icon. Below these is a horizontal navigation menu with the following items: HOME, ABOUT US, NEWS & EVENTS, LEARNING, PARENTS, VACANCIES, and CONTACT US. The main content area features a large photograph of two young children in school uniforms looking at a drawing. Overlaid on the left side of the photo is the text 'Gothic Mede Academy' and a short paragraph: 'We are a values based village school and see this as our foundation stone. As part of the Bedfordshire Schools Trust (BEST), a vibrant learning community, we benefit from both support and services.' On the right side of the photo is the 'BEST BEDFORDSHIRE SCHOOLS TRUST' logo, which consists of five stars above the text. At the bottom of the photo area, there is a dark blue banner with the text 'Reception & Acorn Nursery for September 2024 - 2025 - click here for more info' and a small white downward-pointing arrow icon.

**Gothic Mede Academy**

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**Gothic Mede Academy**

We are a values based village school and see this as our foundation stone. As part of the Bedfordshire Schools Trust (BEST), a vibrant learning community, we benefit from both support and services.

**BEST**  
BEDFORDSHIRE  
SCHOOLS TRUST

Reception & Acorn Nursery for September 2024 - 2025 - click here for more info



# Communication

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## Year 3 - Chestnut & Sycamore

Hi, we are Mrs Lupton and Mr Warlow, and we are very excited to welcome the new year threes to our classes this year. Mrs Lupton teaches Chestnut Class and Mr Warlow teaches Sycamore Class.

We are very excited to welcome the children back to school after their summer holidays and are really looking forward to sharing their learning journey with them and you this year.

Now the children are in Year Three, they are moving forward with their learning from Key Stage 1 to Key Stage 2. This is where we build on the basic literacy and numeracy skills learnt, to foster more independent learning opportunities.



# Illness

- If your child is unwell and will not be coming into school that day, please either
  - log it on Parentmail,
  - phone 01462 732002 and choose the absence option or
  - email [GMA-Office@bestacademies.org.uk](mailto:GMA-Office@bestacademies.org.uk)





# Attendance

**Excellent attendance to school is of paramount importance. Pupils cannot achieve their full potential if they do not regularly attend school.**

## Why is good attendance so important?

- Allows children to flourish and achieve their full potential at school
- Pupils who miss large amounts of school do not achieve as well as those who attend regularly. The DfE guidance 2022 Working Together to Improve School Attendance states *“The pupils with the highest attainment at the end of KS2 and KS4 have higher rates of attendance over the key stage compared to those with the lowest attainment.”*
- Good attendance habits follow through from primary to secondary school and then on into employment
- Enables economic well-being later in life





# How do we address poor attendance at GMA?

A pupil with attendance of 90% and below is defined as being a **persistent absentee**.

We have a duty to address poor attendance. However, we hope to do it in a supportive way and work with the family.

If your child's attendance starts to become a concern, parents / carers will receive a letter. If your child's attendance does not improve, you may be invited in for a meeting.

In the most extreme cases, if a child's attendance continues to fall, parents and carers may be asked to provide medical evidence for absences and the School Attendance Officer may become involved.





# EVERY SCHOOL DAY MATTERS



## Penalty Notice Fines for absence from school are changing

From 19<sup>th</sup> August 2024 Penalty Notice fines  
increase to £160 for each parent, for each child.



You can be fined if your child has  
a total of 5 days of unauthorised  
absences in 10 school weeks, for  
things like:

- being late after the register  
has closed
- truancy
- taking a holiday without  
permission from the school
- or if a headteacher isn't satisfied  
for the reason for missing school

Over a rolling 3-year period the  
sanctions are:

- 1st offence – £160 reduced  
to £80 if paid within 21 days
- 2nd offence – £160
- 3rd offence – Court hearing  
and up to £2,500 fine, or  
up to 3 months in prison  
and a criminal record

For more information go to:  
[www.centralbedfordshire.gov.uk/missing-school](http://www.centralbedfordshire.gov.uk/missing-school)





# Absence Procedures

If your child is going to be absent from school, you must inform the school office via ParentMail or by phoning the office on 01462 732002. You must report your child absent by 8.55am each day they are absent.

For planned absences, a Leave of Absence Form must be completed. These can be collected from the school office. Absences will only be authorised for exceptional circumstances.





# Home/school agreement

## Email – Google Form



### GOTHIC MEDE ACADEMY HOME-SCHOOL AGREEMENT



#### School Responsibilities

##### As a school

We will do our best to:

- Support your child's wellbeing and safety by providing a safe, supportive and caring environment
- Help and encourage your child to reach their full potential
- Monitor and communicate with parents and carers regularly on your child's progress
- Provide a broad and balanced curriculum that caters for all children, including when delivered remotely
- Promote high standards of behaviour so we can maintain a safe environment for all children
- Offer your child opportunities to develop a sense of responsibility, form healthy social relationships and build their self-esteem
- Set homework that supports the delivery of the curriculum
- Offer opportunities for parents and carers to get involved in school life
- Communicate between home and school through letters, newsletters, ParentMail, email and the school website
- Respond to communications from parents in a timely manner, following school policies
- Encourage good attendance and address any concerns with parents or carers where necessary
- Provide all children with opportunities for personal development, outside of traditional academic activities
- Provide and signpost wider support for families, including when they are experiencing difficulties and challenges in their home lives

#### Parent / Carer Responsibilities

##### Parents/carers

I will do my best to:

- Make sure my child attends school regularly and on time. I will notify the school if my child will be absent
- Make sure my child is dressed in the correct uniform, PE kit or Forest School clothing on the correct days
- Make sure my child brings their book bag, water bottle, reading book and reading record to school every day
- Support the school to make sure my child maintains a consistently high standard of behaviour and demonstrates the school's values of Compassion, Pride, Respect and Responsibility
- Encourage my child to try their best so they can reach their full potential
- Communicate to the school any concerns that I have about my child that may affect their behaviour in school or ability to learn
- Make sure communication with the school is respectful
- Understand that I should communicate with staff during core school hours, and although they may at times respond outside of those hours, I can't always expect that
- Make sure that my child completes their homework on time, and raise any issues that my child has with their teachers
- Listen to my child read regularly and record this - ideally every day but at least 3 times a week
- Be aware of the school's policies
- Treat all members of the school community with care and respect
- Attend parent and carer consultations and meetings and work together with the school in order to achieve the best outcomes for my child
- Read all communications sent home by the school and respond where necessary

#### Pupil Responsibilities

##### Pupils

I will do my best to:

- Live the school's values of Compassion, Pride, Respect and Responsibility
- Arrive at school on time and ready to learn
- Try my best to do my work and ask for help if I need it
- Wear the correct school uniform, PE kit or Forest School clothing on the correct days
- Bring all the equipment I need each day (book bag, water bottle, reading book and reading record)
- Follow instructions from the adults at school to keep our school community safe
- Do my homework and bring it back to school on time
- Read to an adult at home regularly

Signed:

Date:

School:

Parent / Carer:

Pupil:



# Events

Parent Consultations 19<sup>th</sup> & 21<sup>st</sup> November

Christmas performance 11<sup>th</sup> December at 2pm

Workshare 16<sup>th</sup> December at 3:30pm

Swimming lessons – after Christmas – dates to be confirmed.

Faith Tour – in the new year –  
date to be confirmed.

Year 3 Year Group Assembly – 27<sup>th</sup> January 2025 at 2:45pm



