



# Welcome to Beech class





# Staff in Beech



Mrs Oestreicher –  
class teacher



Mrs Godfrey – PPA  
Cover Supervisor  
(Wed afternoons)



Mrs Heslin –  
Teaching Assistant



Mrs Froud –  
Learning Support  
Assistant



Mrs Anderson –  
Forest School  
Leader



Miss Pearson –  
trainee teacher



# Drop offs and pick ups

- The children can enter the classroom from **8.40** in the mornings. The gates close at **8.55**. Children will be marked as late if they arrive after 8.55.
- Children must be collected at **15.25** on the main playground.

# Values

Respect, Responsibility, Pride &  
Compassion

# Wellbeing

KIPSY

Mindfulness





# Daily routines

## Mornings:

Arrival activity (spellings)  
/register

Phonics

Maths

Assembly 10.30

Break 10.50-11.10

English

Lunch 12:00-1.00

## Afternoons

### Mindfulness

Science

Maths fluency

History

Computing

Geography

Library

Music

PSHE

PE

RE

Art/DT

Guided reading

Storytime

Afternoon break and snack 2.10





# Phonics

- \* 9-9.30 2 groups: Mrs Oestreicher and Mrs Heslin
- \* Focus on oral blending, blending when reading and sight recognition of harder to read and spell words.
- \* Phonics screening check – June. Real and “alien” words

Practice sheet: Real words	Practice sheet: Pseudo words
in	ot 
at	vap 
beg	osk 
sum	ect 

# Reading Books

- Books will be changed on **Thursdays** every week. We encourage you to re-read the book with your child a number of times throughout the week.
- Please record each time you read in their reading record diary. If no entries are made we will assume the book has not been read and it will not be changed.
- Please keep the book in your child's book bag so that it is available if an adult in school needs to listen to them read.
- Reading/phonics information session for parents/carers: Wednesday 15<sup>th</sup> November 9am and 4.30pm



# Homework

- Your child will receive spelling homework each week on a Friday which is to be completed by the following Thursday. Children need to keep their spelling homework folder in their book bags all week.
- Your child will receive maths homework each fortnight on a Friday to be completed and handed in the Wednesday of the second week.
- There will also be a termly 'Star Challenge' which will be given out with a date for return towards the end of the term. This will be topic based. There will be clear success criteria and feedback linked to the Star Challenge.







# Attendance

**Excellent attendance to school is of paramount importance. Pupils cannot achieve their full potential if they do not regularly attend school.**

## Why is good attendance so important?

- Allows children to flourish and achieve their full potential at school
- Pupils who miss large amounts of school do not achieve as well as those who attend regularly. The DfE guidance 2022 Working Together to Improve School Attendance states *"The pupils with the highest attainment at the end of KS2 and KS4 have higher rates of attendance over the key stage compared to those with the lowest attainment."*
- Good attendance habits follow through from primary to secondary school and then on into employment
- Enables economic well-being later in life





## How do we address poor attendance at GMA?

A pupil with attendance of 90% and below is defined as being a **persistent absentee**.

We have a duty to address poor attendance. However, we hope to do it in a supportive way and work with the family.

If your child's attendance starts to become a concern, we will speak to parents / carers in the first instance. If there is no improvement, parents / carers will receive a letter and may be invited in for a meeting.

In the most extreme cases, if a child's attendance continues to fall, parents and carers may be asked to provide medical evidence for absences and the School Attendance Officer may become involved.





# Absence Procedures

If your child is going to be absent from school, you must inform the school office via ParentMail or by phoning the office on 01462 732002. You must report your child absent by 8.55am each day they are absent.

For planned absences, a Leave of Absence Form must be completed. These can be collected from the school office. Absences will only be authorised for exceptional circumstances.

# P.E

Beech class have P.E on Tuesday and Friday. Please ensure your child comes in wearing their PE kit on these days.

Earrings should not be worn on the P.E days.



# Forest School

Beech class will have Forest School on Thursday mornings.

Children should arrive in named Forest School clothes (see letter sent to parents) and bring their school uniform in a named plastic bag. Wellies should also be in a separate named plastic bag.



# Library

Beech class will visit the library fortnightly on Wednesday afternoons.

Please ensure that library books are in book bags on Wednesdays.



# Uniform

- Please make sure all uniform is CLEARLY named and make a point of checking this regularly in case the name has faded. Any uniform that is found and has not got a name on will be put in lost property. If your child has long hair, then please ensure it is tied back every day. Stud earrings are allowed but other jewellery, nail varnish and temporary tattoos are not permitted.





# Snacks and Water bottles

- Please ensure your child brings a water bottle to school each day - this should only contain water (no juice please!).
- For their morning snack this can either be purchased from the kitchen or sent in from home. Please name snacks from home.
- In the afternoon, your child will receive a piece of fruit.





# Communication

- We have sent out a newsletter with information about what the children will be learning about this term and how you can support their learning at home. These newsletters can also be accessed on our class page on the school website which also has lots of other helpful information.
- Important communications will be sent out via ParentMail so please check this regularly.
- Follow us on Facebook and Twitter – Gothic Mede Academy
- If you have any concerns regarding your child and would like to speak to one of us, please contact the school office and one of us will get back to you and arrange a time to meet if necessary. Alternatively, please speak to us at the end of the day once we have seen the class out.



# Illness

- If your child is unwell and will not be coming into school that day, please either
  - log it on Parentmail,
  - phone 01462 732002 and choose the absence option or
  - email [GMA-Office@bestacademies.org.uk](mailto:GMA-Office@bestacademies.org.uk)



# Home/school agreement



## GOTHIC MEDE ACADEMY

### HOME-SCHOOL AGREEMENT



#### School Responsibilities

##### **As a school**

We will do our best to:

- Support your child's wellbeing and safety by providing a safe, supportive and caring environment
- Help and encourage your child to reach their full potential
- Monitor and communicate with parents and carers regularly on your child's progress
- Provide a broad and balanced curriculum that caters for all children, including when delivered remotely
- Promote high standards of behaviour so we can maintain a safe environment for all children
- Offer your child opportunities to develop a sense of responsibility, form healthy social relationships and build their self-esteem
- Set homework that supports the delivery of the curriculum
- Offer opportunities for parents and carers to get involved in school life
- Communicate between home and school through letters, newsletters, ParentMail, email and the school website
- Respond to communications from parents in a timely manner, following school policies
- Encourage good attendance and address any concerns with parents or carers where necessary
- Provide all children with opportunities for personal development, outside of traditional academic activities
- Provide and signpost wider support for families, including when they are experiencing difficulties and challenges in their home lives

#### Parent / Carer Responsibilities

##### **Parents/carers**

I will do my best to:

- Make sure my child attends school regularly and on time. I will notify the school if my child will be absent
- Make sure my child is dressed in the correct uniform, PE kit or Forest School clothing on the correct days
- Make sure my child brings their book bag, water bottle, reading book and reading record to school every day
- Support the school to make sure my child maintains a consistently high standard of behaviour and demonstrates the school's values of Compassion, Pride, Respect and Responsibility
- Encourage my child to try their best so they can reach their full potential
- Communicate to the school any concerns that I have about my child that may affect their behaviour in school or ability to learn
- Make sure communication with the school is respectful
- Understand that I should communicate with staff during core school hours, and although they may at times respond outside of those hours, I can't always expect that
- Make sure that my child completes their homework on time, and raise any issues that my child has with their teachers
- Listen to my child read regularly and record this - ideally every day but at least 3 times a week
- Be aware of the school's policies
- Treat all members of the school community with care and respect
- Attend parent and carer consultations and meetings and work together with the school in order to achieve the best outcomes for my child
- Read all communications sent home by the school and respond where necessary

#### Pupil Responsibilities

##### **Pupils**

I will do my best to:

- Live the school's values of Compassion, Pride, Respect and Responsibility
- Arrive at school on time and ready to learn
- Try my best to do my work and ask for help if I need it
- Wear the correct school uniform, PE kit or Forest School clothing on the correct days
- Bring all the equipment I need each day (book bag, water bottle, reading book and reading record)
- Follow instructions from the adults at school to keep our school community safe
- Do my homework and bring it back to school on time
- Read to an adult at home regularly

**Signed:**

**Date:**

School:

Parent / Carer:

Pupil:





Thank you for coming to Meet the  
Teacher.

Have a lovely evening.